



**2626 Valley St.
Minot, ND 58701**

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

PERSONAL INFORMATION:

Position applied for: _____ Wage desired: _____

Name: _____ Date _____
Last First Middle

Current address: _____
Street City State Zip

Home Phone: (____) _____ Social Security No: ____ - ____ - ____

Cell Phone: (____) _____ Email Address: _____

Are you under the age of 18 _____ YES _____ NO. If yes, can you provide age? _____ AGE

Are you currently authorized to work in the United States? _____ YES _____ NO. Proof of eligibility will be required if hired.

How many hours can you work weekly? _____ Circle employment desired: FULL-TIME PART-TIME

When are you available to start work? _____ Are you willing to travel? _____

Do you have a driver's license? _____ YES _____ NO Have you had any traffic infractions? _____ YES _____ NO

Driver license number: _____ Expiration date: _____ State of issue: _____

Dates of military service: FROM _____ TO _____ Branch of service: _____

Have you been in contact with the Union Local 714? _____ YES _____ NO

Have you ever been convicted of a crime which is substantially related to the functions or qualifications of the job for which you are applying?

_____ NO _____ YES If yes, please explain: _____

A conviction record will not be used as criterion in making an employment decision unless the circumstances of the offense substantially relate to the circumstances of the position being sought.

Employment Application Form

Education				
<u>Type of School</u>	<u>Name of School</u>	<u>Address of School</u>	<u>Years Completed</u>	<u>Major or Degree</u>

Professional Certification/License	
<u>Professional Certification/License Held</u>	<u>Date of Expiration</u>

NOTE: A complete transcript of all undergraduate and graduate college work and current license will be required for all certified/professional positions. It is the responsibility of the applicant to supply this information.

Employment History- Please list your work experience beginning with your most recent job held. Attach additional sheets if necessary.
--

Name of employer, supervisor, address, phone number	Employment Dates	Pay or Salary
	End: Start:	End: Start:
	Job Title:	
List job duties, skills, responsibilities and/or promotions:		
Reason for leaving:		
May we contact for reference?	Name: Title: Phone Number:	

Employment Application Form

Name of employer, supervisor, address, phone number	Employment Dates	Pay or Salary
	End: Start:	End: Start:
	Job Title:	
List job duties, skills, responsibilities and/or promotions:		
Reason for leaving:		
May we contact for reference?	Name: Title: Phone Number:	

Name of employer, supervisor, address, phone number	Employment Dates	Pay or Salary
	End: Start:	End: Start:
	Job Title:	
List job duties, skills, responsibilities and/or promotions:		
Reason for leaving:		
May we contact for reference?	Name: Title: Phone Number:	

Name of employer, supervisor, address, phone number	Employment Dates	Pay or Salary
	End: Start:	End: Start:
	Job Title:	
List job duties, skills, responsibilities and/or promotions:		
Reason for leaving:		
May we contact for reference?	Name: Title: Phone Number:	

Employment Application Form

Professional References

(Please list two references other than relatives)

Name:	Name:
Position:	Position:
Company:	Company:
Address:	Address:
Telephone:	Telephone:

Any additional information that you would like us to know?

Authorization and Release

I certify that the information provided by me in this application is true and complete to the best of my knowledge. I understand that if any false information, omissions or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. I agree that Main & Holmes Electric shall not be held liable in any respect if my application is rejected or my employment is terminated for this reason.

Main & Holmes Electric is hereby authorized, at any time of my application for employment or during the course of my employment, to obtain from any source, information regarding my education, experience, criminal background, competence, character or medical history as it relates to the position for which I applied for or in which I am employed.

I authorize any former employer, school or government agency as well as its officers, agents and employees to release any and all information to Main & Holmes Electric should they make a written or oral request for such information. I understand that the employment information may include, but is not necessarily limited to, performance evaluations and reports, job descriptions, disciplinary reports, letters of reprimand and concerns regarding my suitability for employment.

I further, voluntarily and knowingly, fully release and disclaim, absolve, indemnify, and hold harmless such former employers, schools or government agencies as well as its officers, agents and employees from any and all claims, liabilities, demands, causes of action, damages or costs, including reasonable attorneys' fees, present or future, whether known or unknown, arising from or incident to the disclosure or release except for the malicious and willful disclosure of derogatory facts concerning my employment made for the express purpose of preventing me from obtaining employment which the person or entity disclosing such facts knows are untrue.

Signature

Date

Main & Holmes Electric does not discriminate in hiring or employment on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, arrest and conviction record, or any other protected characteristic. No questions on this application are intended to secure information to be used in violation of the law.